

JULY 2022 BOARD MINUTES

The regular meeting of the Bristol Tennessee Essential Services Board of Directors was held on Wednesday, July 20, 2022 at noon at 2470 Volunteer Parkway, Bristol, Tennessee.

Call to Order

Chairman Downs called the meeting to order at 12:00.

Board Members Present

Erin Downs, Vince Turner, David Akard III, Larry Clarke and Doug Harmon

Staff Present

CEO Mike Browder, Vice President of Engineering Clayton Dowell, Vice President of People Operations Tara Ellis and Vice President of Finance Lola McVey

Annual Election of Officers

The officers of the corporation are elected at the July meeting each year to serve a one-year term. Mr. Turner nominated Ms. Downs to serve as Board Chair. Mr. Harmon seconded the motion and it was unanimously approved. Mr. Harmon nominated Mr. Turner to serve as Vice Chair. The motion was seconded by Mr. Akard and unanimously approved. Mr. Clarke nominated Mr. Akard to serve as Secretary. Mr. Harmon seconded the motion and it was approved unanimously.

Minutes

Chairman Downs asked if there were any corrections to the minutes of the June board meeting, which had been previously distributed. The minutes were approved by general consensus.

Safety Report

Ms. Ellis reported that BTES has completed 64,151.19 safe working hours from January 6, 2022 to June 30, 2022 without a lost time accident. The July safety meeting was on Gloving Safety. Active Shooter Training will be held July 26 for all employees.

Financial Reporting

Electric Business Unit

There were no monthly financial reports because June 30, 2022 is the end of the fiscal year which requires more time to close out the books. The June financial report will be presented at the August board meeting.

Advanced Broadband Services Business Unit

Ms. McVey reported that in June 2022 the number of cable services decreased by 99, the number of telephone services decreased by 58 and the number of Internet services increased by 40.

TVA Monthly Fuel Cost

Dr. Browder indicated that the August 2022 monthly fuel cost will increase to \$.04946 per kWh for residential (RS) customers. This increase is mainly due to increased natural gas and purchased power rates.

| | July 1, 2022 | August 1, 2022 |
|----------|--------------|----------------|
| | Fuel Cost | Fuel Cost |
| 500 kWh | \$20.53 | \$24.73 |
| 1000 kWh | \$41.06 | \$49.46 |
| 1500 kWh | \$61.59 | \$74.19 |
| 2000 kWh | \$82.12 | \$98.92 |

Approval of Purchase of Bucket Trucks

Dr. Browder presented a proposal for the approval of the purchase of two bucket trucks as replacements for current trucks. We placed an advertisement in the Bristol Herald Courier and reached out to known vendors. We received two quotes. Dr. Browder recommended accepting the quote from Altec for a total of \$338,920.00 for two trucks. Mr. Turner made a motion to purchase the bucket trucks and Mr. Akard seconded the motion. It was approved unanimously.

Pending Items

Internet Reliability

Mr. Dowell reported that the two 50 gig circuits from Atlanta and Charlotte are connected and the circuits are being tested.

Transformers

Mr. Dowell reported that orders have been placed for all transformers approved by the Board. The first shipment is expected to arrive in August 2023. The price is now three to four times higher than we paid two years ago. We will pay the price in effect when they are shipped.

CEO Report

Dr. Browder had no additional items for the CEO report.

CEO Succession Plan

At this time, all staff were dismissed. The Board made plans for an upcoming CEO Succession Planning workshop.

Board Comments

There were no further Board comments.

Chairman Downs adjourned the meeting.

Respectfully Submitted,



David Akard III, Secretary